

### Superintendent of Schools

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#### Department Overview

The County Superintendent of Schools is to provide administrative support, information and organization for the schools and communities of Gallatin County. The office must meet the requirements of federal, state, and local codes and policies while providing quality service to the children, families, schools and taxpayers of Gallatin County.

The county superintendent provides administrative services to six rural schools, conducts legal hearings of disputes, calculates and correlates county financial information, and acts as record keeper of school information. Home school students register with this office. Information is provided to real estate agents and residents as to the school district in which acreages and homes are located. Also, any property transfers between school districts go through this office.

There are 16 school districts and 32 schools in Gallatin County. Student population is comprised of 10,069 public school students and 1,216 home school and private school students. The County Superintendent supervises 6 independent elementary school districts, with 184 students and 24 full time and part time teachers.

The superintendent's office calculates, correlates and reports transportation and retirement mills totaling 42.36 or \$6,552,245 in tax revenues. All school budgets are reviewed and appropriate reporting and recording is provided plus work-study student during the school year.

- Continue Close association with school boards;
  - Make transition to high school easier for rural school children;
  - Monitor Rural Schools for compliance with Adequate Yearly Progress and Accreditation Standards; and,
  - Work with homeschoolers to regain the necessary trust in this office.
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#### Recent Accomplishments

- Provide fingerprinting service to school personnel as required by No Child Left Behind Act, requiring a background check before entering the classroom;
- Networked 25 county rural school teachers reducing isolations and enhancing professional development days and a special history grant;
- Networked students in rural schools for easier transition into high schools;
- Conducted the first Gallatin County Science Fair along with two rural school assemblies;
- Adequately yearly progress shown by each of the six rural schools – in compliance with federal law. They also met accreditation standards; and
- Maintained employment of highly qualified teachers.

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#### Department Goals

- Streamline the office to run in an efficient manner within the budget by realigning job assignments and hiring a .25 percent clerical receptionist;
- Implement standardized Performance Measurements;

# GENERAL GOVERNMENT

## Superintendent of Schools

### Department Budget

Object of Expenditure	Actual FY 2004	Budget FY 2005	Actual FY 2005	Request FY 2006	Preliminary FY 2006	Final FY 2006
Personnel	\$ 108,835	\$ 122,089	\$ 122,027	\$ 125,130	\$ 128,184	\$ 128,940
Operations	24,041	26,493	25,719	29,561	28,961	28,961
Debt Service	-	-	-	-	-	-
Capital Outlay	2,495	2,500	1,691	-	-	-
Transfers Out	-	1,875	-	2,750	-	-
<b>Total</b>	<b>\$ 135,371</b>	<b>\$ 152,957</b>	<b>\$ 149,437</b>	<b>\$ 157,441</b>	<b>\$ 157,145</b>	<b>\$ 157,901</b>

### Budget by Fund Group

General Fund	\$ 135,371	\$ 152,957	\$ 149,437	\$ 157,441	\$ 157,145	\$ 157,901
Special Revenue Funds	-	-	-	-	-	-
Debt Service Funds	-	-	-	-	-	-
Capital Project Funds	-	-	-	-	-	-
Enterprise Funds	-	-	-	-	-	-
Internal Service Funds	-	-	-	-	-	-
Trust & Agency Funds	-	-	-	-	-	-
<b>Total</b>	<b>\$ 135,371</b>	<b>\$ 152,957</b>	<b>\$ 149,437</b>	<b>\$ 157,441</b>	<b>\$ 157,145</b>	<b>\$ 157,901</b>

### Funding Sources

Tax Revenues	\$ 46,760	\$ 52,834	\$ 71,188	\$ 54,154	\$ 54,052	\$ 54,542
Non-Tax Revenues	43,371	49,005	81,783	52,673	52,574	50,589
Cash Reappropriated	45,241	51,118	(3,534)	50,614	50,519	52,770
<b>Total</b>	<b>\$ 135,371</b>	<b>\$ 152,957</b>	<b>\$ 149,437</b>	<b>\$ 157,441</b>	<b>\$ 157,145</b>	<b>\$ 157,901</b>

### Department Personnel

#### Personnel Summary

No	FT/PT	Title	FTE
1	Full-Time	Superintendent of Schools-Elected	1.00
1	Full-Time	Secretary	1.00
1	Part-Time	Clerical	0.25
Total Program FTE			2.25

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### 2006 Budget Highlights

#### Personnel

- Quarter time position was approved effective July 2005.

#### Operations

- No significant change.

#### Capital

- Capital outlay not funded for FY 06.

### County Commission Goals/Department Response

The County Commission established a set of overarching goals for the county government. Listed below are the County Commission's goals, followed by the methods by which Superintendent of Schools is striving to fulfill those goals.

#### Exceptional Customer Service

- Provide a sound education for all the school children of Gallatin County.
- Educate school boards as to their legal responsibilities and duties.
- Network students and teachers within the county.
- Work with home school parents in registration and attendance policies.
- Courteously research and answer educational questions of the general public.
- Provide statistical information on public schools in Gallatin County.

#### Be Model for Excellence in Government

- Adequate Yearly Progress found in all rural schools in Gallatin County.
- Support school boards of the six rural schools to make informed decisions.
- All schools meet and maintain active accreditation.
- Help rural schools to achieve adequate yearly progress.
- Supplement County Budgets with dedicated grant revenues.

#### Improve Communications

- Provide information on enrollment and budget statistics for all 32 schools.
- Communicate school district boundaries in a clear and concise manner to realtors and the public.

#### To be the Employer of Choice

- To insure that the teachers in the rural schools are highly qualified.

## Superintendent of Schools

## WORKLOAD INDICATORS/PERFORMANCE MEASURERS

## Workload Indicators

Indicator	Actual FY 2003	Actual FY 2004	Actual FY 2005	Projected FY 2006
1 . Increase in registered certificates for teachers				
2 . Reduction in questions from school boards after training				
3 . Statistical analysis data on rural schools on tests				
4 . Track financial information				
5 . Customer contacts	8460			
6 . Home schooled				
7 . Public school enrollment-Elementary & H.S.	9867	10,157		
8 . Private school enrollment				

## Performance Measures

Measure	Actual FY 2003	Actual FY 2004	Actual FY 2005	Projected FY 2006
1 .				
2 .				
3 .				
4 .				
5 .				
6 .				
7 .				

## Commentary

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